

Choral & Artistic Director

Choral & Artistic Director for The Quire

Reports To:

The Choral & Artistic Director, generally referred to as 'Director', will report to the Board of Directors for The Quire.

Job Overview

The Director is the artistic and musical lead of the organization, both setting the tone of our musical approach and the style of our musical presentations. As the primary conductor, they will present at rehearsals and performances. Working with the rest of the Artistic Team, they will create a cohesive musical experience that supports the community-based nature of our group, while still encouraging growth across a variety of musical skills.

Responsibilities and Duties

- Develop musical repertoire, in conjunction with the Artistic Team, for all Quire large-group performances, including, but not limited to winter concert, spring fundraiser, spring concert, GALA performance, etc.
- Attend all scheduled rehearsals and performances or locate, prepare, and compensate a substitute director, in the event of an absence
 - Weekly Obligation (Sept - June) -- 10-15 hours per week (*estimated*)
 - 6 - 8:30 PM, Sundays (additional 4:30 - 6 PM for Board Meetings twice a month)**
 - 8-12 hours (*estimated*) weekly outside of rehearsal
 - Two primary concerts (Dec & June)**, one mid-year fundraiser (Feb/March)**
 - Leadership retreats in Aug & Dec/Jan**
 - Summer (Pride) concerts, and additional (ad hoc) performances expected, but infrequent
 - ** indicates mandatory obligations
- Serve as the primary musical coordinator with external musicians during rehearsals and performances
- Sufficiently prepare the group to deliver high-caliber performances
- Demonstrate a high level of professionalism and quality in conduct and job performance
- Consistently attend regular Board meetings and present progress reports on artistic programming, relevant financial updates, and a well-being check-in
- Uphold the Mission, Vision, and Values of the Quire in internal work, external presentations, and interpersonal communications

Qualifications:

Must have:

- BA in Music Performance (or similar) OR 2+ years conducting experience with an ensemble
- Comfort and understanding of the LGBTQ+ community
- Experience teaching choral technique to all skill levels
- Ability to manage both large-ensemble and small-group work
- Ability to delegate and task manage with Artistic Team
- Professional communication skills
- Friendly, professional interpersonal skills

Preferred skills:

Instrumental skills, especially piano

Artistic connections in the area, especially with musicians

Compensation

\$7,000 - \$8,000 per annual contract

All additional performances, including those associated with Pride, will be paid the rate of \$50/hr.

*Note: This position will be a stipend-salaried position; pay will not be based on an hourly rate and reported hours worked. 10-15 weekly hours are estimated, and the only mandatory hours are those indicated (**). For any directing duties which are affiliated with The Quire, but fall outside of the contract terms, the hourly rate will apply. In the event a contract falls on a GALA Festival year (<https://galachoruses.org/>), contract will include an addendum outlining compensation (room/board/stipend) for that additional commitment.*

Application

Please send resume and cover letter to board.chair@thequire.org. Applicants may also be asked to provide references.